

## SkyTap POS Setup Form

Does every POS need a cash drawer?

Yes  No 

If not how many?

Does merchant want Online Ordering?

Yes  No 

Shipping

Where does the POS Need to be Shipped?

DBA Address Legal Address Impact's Office 

Shipping Time Frame

Ground Second Day Next Day 

Per Base Package

\$25.00

\$51.50

\$76.95

Per Additional Accessory

\$11.00

\$26

\$39.00

Billing

What time would you like the terminal to batch? NOTE: this is in eastern standard time

11 pm

## POS Account Setup

Primary Contact Name who will handle POS Operation

Temi Stoffel

Primary Contact Phone Number

931-205-8926

Primary Contact Email Address

Temi.Stoffel@gmail.com

What Days will the Merchant be UNAVAILABLE

M T W Th F S Su M T W Th F S Su 

When are the best times to contact the merchant?

9 AM - 11 AM 11 AM - 1 PM 1 PM - 4 PM 4 PM - 6 PM 

## General Business Information

Is this the merchant's first Suite &amp; System?

Yes  No 

Will merchant require Spanish Speaking Assistance?

Yes  No 

Is merchant open for Business?

Yes  No 

\*\* Only answers the following 7 questions if you select NO business is not open

1 - When is the expected open date for business?

2 - Is Building Construction Complete?

3 - When will construction be complete?

4 - Have countertops been installed?

5 - When will counter-tops be installed						
6 - Have all of the required permits and licenses been acquired?						
7 - When will all the required permits and licenses be acquired?						
Does the merchant accept tips? NOTE: Merchant's transactions will automatically batch approximately one hour after end of business day. Please consider adding tips throughout the day or promptly once Merchant's business is closed.		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
When does the Merchant plan to have the system installed? NOTE: This should be 2-3 weeks out or less!		Feb				
Merchants Business Model? (Describe your business model (ie, restaurant, bar, pizza delivery, clothing store, convenience store, etc.)		BBQ Restaurant				
How many of each type of staff does the merchant have per shift?		Cashiers: 2	Servers: 2	Drivers:	Hosts:	BarTenders:
Sales Tax Information						
Primary Sales Tax		Rate: 8.75%				
Applied to:		Every thing				
Included in the item price?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Additional Tax Information: (if more tax types are needed please let us know in the notes)						
Rate:						
Applied To:						
Included in the item price?		Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Installation Information						
Internet Access:		Internet Access is required to run your set up. The SkyTable Mobile is the ONLY device that offers 3G/4G.				
Is High Speed Internet access available at the business location?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
If no, when will you have internet installed?						
If yes, who is their ISP (internet service) provider?		AT&T				

Will the POS system be attached to a larger network (mall, university, etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Will there be additional devices on the network such as security cameras or jukebox?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>			
<b>Power Outlets Requirements:</b>	<p>We require the following power outlets in order to install and use the system:</p> <ul style="list-style-type: none"> <li>2 power outlets within 4 feet of each terminal</li> <li>1 power outlet within 4 feet of each remote printer (if applicable)</li> <li>2 power outlets required for each Kitchen Video System (if applicable)</li> </ul> <p>A power strip can be used to ensure the number of outlets are available. A surge protector is recommended.</p>				
Are all required power outlets in place? (from above requirements)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
<b>Cable Requirements:</b>	<p>Each networked device (POS system, kitchen printers, KVS and Caller ID) will require a CAT 5 Ethernet cable run from the router to each piece of equipment. An existing Ethernet Jack within 10 feet of the equipment is also acceptable as Shift4 will supply a 10' patch cable.</p>				
Has the cabling already been installed?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
<p>Shift4 POS - POS System Set Up</p>					
How many pages of Menu/Supporting Information have been Included?					
Which documents have been provided? (Select all that apply)	<input type="checkbox"/> Alcohol	<input type="checkbox"/> Takeout	<input type="checkbox"/> Catering	<input type="checkbox"/> Kids Menu	<input type="checkbox"/> Dessert Menu
	<input type="checkbox"/> Delivery Fees	<input type="checkbox"/> Happy Hour Prices and times/days	<input type="checkbox"/> Discounts/Scissors	<input type="checkbox"/> Modifiers	<input type="checkbox"/> Table Layout
	<input type="checkbox"/> Void Reasons	<input type="checkbox"/> Job List	<input type="checkbox"/> Employee List		
	<input type="checkbox"/> Counter Service	<input type="checkbox"/> Dine-In	<input type="checkbox"/> Delivery		
Approximately what percentage of business is performed through	85 %	75 %			

the following Order Types?

Bar  
0 %

Catering  
%

Tables  
%

How many Full Service tables does the Merchant have?

All Counter orders

Is the Merchant serving alcohol?

Yes

No

Merchant's Expectations

What are the merchant's expectations regarding menu build, delivery and installation of their POS System, and training to begin using their system?

Notes: