



Secure Bancard, LLC  
1500 Abbey Court | Alpharetta, GA 30004  
1-855-271-1500

**SYNOVUS BANK (Merchant Bank)**  
1125 First Avenue, Columbus, GA 31901  
706-649-4900

APPLICATION FOR MERCHANT AGREEMENT

Processor's Sales Rep Name: Impact Vaulted CP

**Business Information**

<u>HAMPTON ACCOUNTING &amp; TAX SERVICES</u>			<u>HAMPTON ACCOUNTING &amp; TAX</u>		
Merchant Legal Business Name			DBA Name		
<u>902 JEFFERSON TERRACE SUITE G</u>			<u>902 JEFFERSON TERRACE SUITE G</u>		
Mailing Address			DBA Address (Physical, No PO Boxes)		
<u>NEW IBERIA</u>	<u>Louisiana</u>	<u>70560</u>	<u>NEW IBERIA</u>	<u>Louisiana</u>	<u>70560</u>
City	State	Zip	City	State	Zip
<u>3373673761</u>			<u>3372247975</u>		
Legal Phone #	Legal Fax #		DBA Phone #	DBA Fax #	
<u>721498240</u>					
23 Yrs. 23 Mos.		<input type="checkbox"/> New business <input type="checkbox"/> New owner	Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		List months
Federal Tax ID # (Must be 9 digits)	Length	Owned	Business License	Date Opened:	<u>01 jan 2000</u>
Merchant State registration	E-mail Address:	<u>ACCTHAMP@BELLSOUTH.NET</u>		Web site Address:	
Any prior	<input type="checkbox"/> No <input type="checkbox"/> Yes	If yes: <input type="checkbox"/> Personal <input type="checkbox"/> Business	If yes, how long		
Type of	<input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Ltd Partnership <input type="checkbox"/> Corp, check one: <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Non <input type="checkbox"/> Other				

**Business Type**

Retail  Restaurant  Lodging  Service  Internet  %  Mail  %  Tel  %  Bus-to-Bus  %

**Description of Business**

Detailed Description of Business (including products/services; card charging policies; delivery methods; whether own/finance inventory---provide separate pages if needed):

TAX SERVICES

Mailing Address (select  Legal  DBA  Location Contact: SANDRA HAMPTON Phone # 3372247975

**Refund/Return Policy**

No refund  Refund in 30 days or less  Merchandise  Other: \_\_\_\_\_

**American Express Disclosure**

The "NCR" party listed throughout this Application and the Merchant Agreement is your acquirer for American Express, or will convey American Express sales on your behalf:

NCR Payment Solutions, LLC  
864 Spring Street, Atlanta, GA 30308

DocuSigned by:  
X Sandra Hampton  
4900F3C8EF137A6...  
Merchant Signature

4/19/2023

SANDRA HAMPTON / OWNER  
Print Name/Title

Apr. 19, 2023  
Date:

Section I: Business Form of Identification								Applicable Items Reviewed:		Section II: Individual Form of Identification		Applicable Items Reviewed:		
Govt Issued Business License		<input checked="" type="checkbox"/>	Date and Place of Issuance:				Drivers License:		000036715		Name:		SANDRA HAMPTON	
Tax Return		<input type="checkbox"/>	ID/Tax ID Number:		721498240		State ID:				Date of Birth:		20 feb 1963	
Corporate Resolution		<input type="checkbox"/>	Expiration Date:				Passport:				DL/ID#:		000036715	
Entity Agencies		<input type="checkbox"/>	Type Fin'l St				Military ID:				Date of Issuance:			
Business financial Statement		<input type="checkbox"/>	Resident Alien ID:				Mexican Consulate ID:				State of Issuance:		None	
Partnership Agreement		<input type="checkbox"/>	Address:		1704 SHORT WEEKS ST		Expiration:		Feb 20, 2028					
Section III														
<input type="checkbox"/> On site visit done by Sales Rep				<input type="checkbox"/> Business Consistent with Application (including any e-Commerce addendums(s))										
Address of location inspected:				<input type="checkbox"/> DBA Address		<input type="checkbox"/> Legal Address		<input type="checkbox"/> URL listed in eCommerce addendum		<input type="checkbox"/> Other Address:				
Does name posted at business match name on application <input type="checkbox"/> Yes <input type="checkbox"/> No						Does inventory volume appear to be sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No								
Does location have appropriate business signage <input type="checkbox"/> Yes <input type="checkbox"/> No						Are store hours posted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No								
Did you view merchant's inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No				Get Samples? <input type="checkbox"/> Yes <input type="checkbox"/> No		Did you get Interior/exterior photos? <input type="checkbox"/> Yes <input type="checkbox"/> No				No Number of employees: /td>				
Was inventory consistent with merchant's type of business? <input type="checkbox"/> Yes <input type="checkbox"/>				Comments:										
* Signature of Sales Representative:						Date:								
* By signing above you hereby acknowledge that the information listed herein is true and accurate and was personally observed on the indicated document, and at the indicated address and (in the case of information listed below in the e-Commerce addendum(s)) indicated URL(s) as applicable.														
Principal Information														
Principal's Name	Title	Date of Birth	Ownership % / Years	% of Time Spent In Business	Social Security # (Processor's privacy policy for collection and use of social security numbers can be found at www.securebancard.com)	Residential Address (City, State, Zip)			Residential Phone #					
SANDRA HAMPTON	OWNER		100/23		*****4778	1704 SHORT WEEKS ST, NEW IBERIA, LA, 70563			3372247975					
Bank Information														
Name of Financial Institution			Account number		Routing #		Phone #		Contact		Date Opened			
REGIONS BANK			*****8967		065403626									
*AUTHORIZATION FOR AUTOMATIC FUNDS TRANSFER (ACH): The Merchant Bank (defined below) is authorized to initiate or transmit credit and/or debit and/or check entries to the account identified relating to the above account for the services contemplated under this Agreement. Said authority is granted to Merchant Bank's processor and their agents. <b>REQUIRED: ATTACH VOIDED CHECK</b>														
Please select one for ACH account type listed above: <input type="checkbox"/> Checking account <input type="checkbox"/> Savings account <input type="checkbox"/> Bank GL account														
Trade / Business References														
Trade Name		Account #		Product Sold				Phone # (No 800 #s)						
None		None						None None						
None		None						None None						
Other businesses in which merchant or a principal are now or previously have been involved as owner/operator/director:														

**Processing Information**

**Card Types Accepted:**

<input checked="" type="checkbox"/> All Visa/MasterCard/Discover Cards	<input type="checkbox"/> MasterCard Credit Cards and Business cards only
<input type="checkbox"/> All Discover Cards	<input type="checkbox"/> Visa Credit Cards and Business Cards only
<input type="checkbox"/> JCB**	<input type="checkbox"/> MasterCard Debit cards only
<input type="checkbox"/> American Express **	<input type="checkbox"/> Visa Debit cards only
<input type="checkbox"/> Diners/Carte Blanche**	<input type="checkbox"/> PIN Based Debit/EBT Cards**

Projected total annual sales \$ _____	Electronic card-swiped transactions <u>90</u> %	<b>Projected average</b> Visa/MC/DISC/Amex ticket size <u>300.00</u>
Projected Visa/MC/DISC/Amex Sales Monthly \$ <u>3000.00</u> Annual \$ _____	Electronic key-entered (with imprints) <u>10</u> %	<b>Do you use a 3rd party fulfillment?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes If "yes" <b>Contact name and phone number:</b> Name: _____ Phone: _____
	Electronic card not present (w/out imprints) <u>None</u> %	
<b>OR</b>		
Projected Visa/MC/DISC/Amex High Ticket \$ <u>1500.00</u>	Touch-tone card not present (with imprints) _____ %	
	Touch-tone card not present (no imprints) _____ %	
	Mail/Telephone Order (card not present) <u>None</u> %	
	eCommerce (card not present) <u>None</u> %	

**NOTE: TOTAL (must equal 100%)**

If processing via mail, phone or Internet: supply copy of print advertising, catalogs and brochures. If applicable, provide: video (TV), audio tape (Radio or IVR), and Web-page screen prints/URL(Internet).

Do you bill your customer prior to goods being shipped? If yes, how many days?  0-2 days  3-30 days  31-60 days  60-90 days  Over 90 days

Do you authorize carrier to deliver w/o getting signature?  No  Yes

How do you advertise?  Yellow pages  Telemarketing  Catalog  Internet  Word of mouth  Publications  Mass/Direct mail  Other \_\_\_\_\_

Have you ever accepted credit cards before?  Yes  No If Yes: Processor Name \_\_\_\_\_ (Please provide the most recent 3 months of processing statements. If you are a MO/TO or e-Commerce merchant, please provide most recent 6 months of processing statements.)

Actual chargeback volume for most recent 3 months \$ \_\_\_\_\_ 6 months \$ \_\_\_\_\_

# of locations? \_\_\_\_\_ If you are affiliated with an existing account, please provide existing merchant ID#: \_\_\_\_\_

**List the names of each of your independent contractors or agents or merchant servicers that will have access to cardholder data:**  
\_\_\_\_\_

Merchant <input type="checkbox"/> Owns <input type="checkbox"/> Leases Location(s)?	How long at current locations(s)?:
Name/address of mortgage holder/landlord:	
Other significant Merchant Contacts with third parties:	

**American Express**

**Existing Accounts:**  
If you currently accept AXP payments, and your AXP volume is less than \$1MM annually, you must submit your existing AXP#. We will assign you a new AXP # for this account. Existing AXP SE #: \_\_\_\_\_

If you currently accept AXP payments in excess of \$1MM annually, please provide your existing AXP#, so so we can convey this to AXP on your behalf.

**New Accounts:**  
If you do not currently accept AXP # payments, and your annual volume is less than \$1MM, if you request AXP, we will assign you an AXP # for this account, so you can start accepting AXP payments. **AXP SE #:** \_\_\_\_\_

If you do not currently have an AXP #, and your annual volume is more than \$1MM, we will contact AXP on your behalf.

In the event your volume exceeds more than \$1MM annually, you may be moved directly to AXP. Opt out of AXP Offers and Promotions: If you do not wish to receive future offers or promotions of AXP products or services from AXP via offline or on-line means (such as traditional mail and telephone), please contact customer service at the phone number listed below. Please note that it may take some time, consistent with applicable law, for us to process your opt-out request.

Call Secure Bancard, LLC Customer Service at: 1-855-271-1500

Merchant has the right not to accept all Card Association card types. Some Point Of Sale software and programs cannot prohibit the acceptance of specific types of payment cards; therefore, it is the merchant's responsibility to enforce this. If you request AXP and qualify, NCR as processor, and not Merchant Bank, will settle American Express.

\*\* Denotes Services and Programs listed above or below in this Application, which are provided by Processor and its contractors and not by Merchant Bank. Merchant Bank has no responsibility or liability therefor.

FEE SCHEDULE

\*\* Equipment Options table with columns: Model, Qty, Purchase New, Purchase Refurbished, Rent, Purchase Other Source, Merchant Owned, Price. Rows include Terminal, Printer, PIN Pad, Imprinter, Other.

Shipping, handling and tax will be billed in addition to the equipment price listed above. Equipment Billing to: Merchant Agent Other. Ship Equipment to: DBA Legal Agent Other. Send Welcome Kit to: DBA Legal Agent N/A. Merchant training provided by: Processor Agent Other.

SERVICE ACCEPTANCE AND FEE SCHEDULE

Discount Rates, Interchange Pass Through Discount Rate, Association Dues & Assessments Pass Through. Table with columns: Rate 1, Rate 2, Rate 3, % Per Item \$.

Rewards Pricing

Table for Rewards Pricing: Visa Rewards, MC World Card, Amex Rewards, Discover Rewards. Columns: Discount Rate, Per Item.

Non-Bankcard Types Accepted

JCB Card %, Diners Carte Blanche%, American Express Discount rate%. Monthly Flat Fee, Monthly Gross Pay, Daily Gross Pay, Retail, Trans Fee. Est. Annual Amex Volume, Est. Average Amex Ticket. AMEX Pay Frequency, Amex Fees disclosed in this section are billed by American Express.

Miscellaneous Fees:

Monthly Statement Fee, Application/Setup Fee, ACH Reject/Change Fee, Online Merchant Portal, Chargeback/Retrieval Fee, Monthly Minimum, Voice Auth/ARU Fee, ACH Batch Fee, ACH Debit, AVS Fee, CVV2 Fee, Tokenization Fee, Annual Fee, Administrative Maintenance Fee, PCI Non Compliance Fee, Gateway Fee, Monthly bill minimum, Other fees, Early Termination Fee, PCI monthly Fee, Authorization Fees.

See Sections 13.b.iv and 18 of the Agreement for other fees that may be assessed due to the action or inaction of Merchant.

<b>eCommerce Application Addendum</b>					
<b>Number of e-Commerce websites:</b>		<i>(If more than 1, complete, initial and attach an additional copy of this page for each additional website)</i>			
<b>Website URL:</b>	<b>Website server IP Address:</b>	<b>None</b>	<b>Website DBA:</b>		
<b>Customer Service: email address:</b>	ACCTHAMP@BELLSOUTH.NET	<b>Telephone:</b>	3373673761	<b>List all links to other websites:</b>	
<b>Web Hosting Service Name:</b>		<b>Address:</b>		<b>Contact Telephone:</b>	
<b>Fulfillment House Name:</b>		<b>Address:</b>		<b>Contact Telephone:</b>	
<b>How do you advertise:</b>		<b>(Attach samples; e.g., catalog/print/broadcast/telemarketing script)</b>			
<b>Do you bill customer's card before shipping product or performing service?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If Yes, how many days before?</b>			
<b>What is your return/refund policy?</b>		<b>Website Security Method:</b>			
<b>Digital Certificate Issuer:</b>		<b>Digital Cert No(s)/Exp Date(s)</b>		<b>Ownership</b> <input type="checkbox"/> Shared <input type="checkbox"/> Individual	

For purposes of this application, "Processor" is Secure Bancard, LLC, 1500 Abbey Court, Alpharetta, GA 30004 and can be contacted at 1-855-271-1500 and "Merchant Bank" is Synovus Bank, 1125 First Avenue, Columbus, GA 31901, 706-649-4900.

**Merchant Signatures and Guarantor Signatures**

**Agreement Signature:** By signing below, each of the Merchant and Guarantor(s) and Merchant principal(s) and owner(s) (1) certifies, under penalty of perjury, that all information and documents submitted with this Application are true and complete; (2) authorizes Merchant Bank, Processor and their respective agents to verify any of the information given, including credit references, and to obtain individual and/or business credit reports, including requesting reports from consumer reporting agencies on persons signing below as a principal or owner of Merchant or as a Guarantor (if such person asks Merchant Bank or Processor whether or not a consumer report was requested, Merchant Bank or Processor will tell such person, and if Merchant Bank or Processor received a report, Merchant Bank or Processor will give such person the name and address of the agency that furnished it); (3) acknowledges receipt of the Merchant Card Processing Agreement ("Agreement") including the Continuing Guaranty ("Guaranty") contained within the Agreement, and of the CNP Addendum, Special Services Addendum and the Merchant Use and Disclosure of BIN Information Addendum (each, an "Addendum"), each of which documents is incorporated herein by this reference, and agrees to be bound by and perform in accordance with all provisions, terms and conditions of the Agreement, the Guaranty, and each such Addendum; (4) agrees to be bound by and perform in accordance with all terms, conditions and provisions of any Merchant Card Processing Agreement between any Merchant Affiliate of Merchant and Processor and its agents and Merchant Bank ("Merchant Affiliate Agreement"), regardless of whether such Merchant Affiliate Agreement currently exists or is executed, amended, or supplemented at some future date; (5) agrees that Processor and its agents and Merchant Bank may rely upon copies or facsimiles of this Application bearing Merchant's and Guarantor(s)'s signatures, or on copies or facsimiles of other documents bearing Merchant's and Guarantor(s)'s signatures, and that any such copies or facsimiles shall be treated for all purposes as originals of the Application or other document; and (6) certifies that Merchant does not and will not provide, offer or facilitate gambling services, including offering or facilitating internet gambling services, or establishing quasi-cash, credits or monetary value of any type that may be used to conduct gambling.

**AMERICAN EXPRESS** - In the event I am not eligible for NCR and Secure Bancard's OptBlue program for American Express, by signing below, I represent that I have read and am authorized to sign and submit this application for the above entity, which agrees to be bound by the American Express® Card Acceptance Agreement ("American Express Agreement"), and that all information provided herein is true, complete, and accurate. I authorize NCR, Secure Bancard, and American Express Travel Related Services Company, Inc. ("American Express") and American Express's agents and Affiliates to verify the information in this application and receive and exchange information about me personally, including by requesting reports from consumer reporting agencies from time to time, and disclose such information to their agent, subcontractors, Affiliates and other parties for any purpose permitted by law. I authorize and direct Secure Bancard and American Express and American Express's agents and Affiliates to inform me directly, or inform the entity above, about the contents of reports about me that they have requested from consumer reporting agencies. Such information will include the name and address of the agency furnishing the report. I also authorize American Express to use the reports on me from consumer reporting agencies for marketing and administrative purposes. I am able to read and understand the English language. Please read the American Express Privacy Statement at <http://www.americanexpress.com/privacy> to learn more about how American Express protects your privacy and how American Express uses your information. I understand that I may opt out of marketing communications by visiting this website or contacting American Express at 1-800-528-5200. I understand that upon American Express' approval of the application, the entity will be provided with the American Express Agreement and materials welcoming it to American Express' Card acceptance program.

**Guaranty:** The undersigned Guarantor(s), individually and severally, guarantee the full and faithful performance and payment by the Merchant (identified above in the portion of this Application which precedes this Guaranty) of each and all of Merchant's duties and obligations to Merchant Bank and Processor, as provided in Section 25 of the Merchant Card Processing Agreement, which Merchant Card Processing Agreement, and this Application and the Addendums mentioned above, are incorporated into this Guaranty by this reference.

**MERCHANT SIGNATURES** **GUARANTOR SIGNATURES**

DocuSigned by: <b>X 1) Sandra Hampton</b> Principal/Owner for Merchant		4/19/2023 Apr. 19, 2023	DocuSigned by: <b>X 1) Sandra Hampton</b> Guarantor Signature (No Titles)		4/19/2023 Apr. 19, 2023
SANDRA HAMPTON		OWNER	SANDRA HAMPTON		
Print Name		Title	Print Name (No Titles)		
<b>X 2)</b>			<b>X 2)</b>		
Principal/Owner for Merchant		Date	Guarantor Signature (No Titles)		Date
Print Name		Title	Print Name (No Titles)		
<b>X 3)</b>			<b>X 3)</b>		
Principal/Owner for Merchant		Date	Guarantor Signature (No Titles)		Date
Print Name		Title	Print Name (No Titles)		

**FOR INTERNAL USE ONLY**

<b>X 1)</b>		<b>X 1)</b>	
Accepted by Processor	Date	Accepted by Merchant Bank	Date
Print Name	Title	Print Name	Title

Merchant Beneficial Ownership and Management Information Certification: The following information and certifications concerning beneficial ownership, and the identification of beneficial owner(s), of the Merchant identified in the Merchant Application referenced below, must be provided for the Merchant if a legal entity (legal entity includes a corporation, limited liability company or other entity that is formed by filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States).

Section 1: Merchant Application Information (Must match information in Merchant Application): Date Application Signed (by Authorized Signer named below): Apr. 19, 2023

Merchant Legal Name: SANDRA HAMPTON Merchant Federal Tax ID (as it appears on income tax return): None Merchant State of formation/Incorporation: LA Merchant Address: 1704 SHORT WEEKS ST, NEW IBERIA, LA, 70563 Merchant Entity Type Sole Proprietor

Section 2: Beneficial Ownership and Management Information. Provide the information below on each individual who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25% or more of the equity interests of the Merchant legal entity identified above.

Table with 4 main sections for Beneficial Owners. Each section includes fields for Name, Title, Address, SSN/ITIN, Date of Birth, and ID information. The first owner is SANDRA HAMPTON, OWNER, with 100% ownership. The other three owners are listed with 0% ownership.

\*For US persons provide unexpired Driver's License unless there is none; for non-US persons ID Type may be unexpired Resident Alien ID, or Passport/Other ID± and Country of issuance. ± Specify type of "Other ID", which may be any other unexpired government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.

Certifications and Signatures:

The undersigned Authorized Signer, listed above as a Beneficial Owner or Control Prong, who has signed the Merchant Application on behalf of the Merchant, hereby certifies that he/she is authorized to open accounts for the Merchant at financial institutions, that all information provided above about the Merchant legal entity is complete and correct and that, to the best of his/her knowledge, all information provided above about each individual listed above is complete and correct and there is no individual who directly or indirectly owns 25% or more of the Merchant legal entity's equity interests whose information is not provided above.

Signature block containing DocuSign signatures for Sandra Hampton (Authorized Signer) and Anna Bourgeois (Processor's Rep.), along with dates 4/19/2023 and printed names.

**Member Bank (Acquirer) Information:**

Acquirer Name: Synovus Bank  
Acquirer Address: 1125 First Avenue, Columbus, GA 31901  
Acquirer Phone: (706) 649-4900

**Important Member Bank (Acquirer) Responsibilities:**

1. A Visa Member is the only entity approved to extend acceptance of Visa products directly to a Merchant.
2. A Visa Member must be a principal (signatory) to the Merchant Agreement.
3. The Visa Member is responsible for and must provide settlement funds to the Merchant.
4. The Visa Member is responsible for all funds held in reserve that are derived from settlement.
5. The Visa Member is responsible for educating Merchants on any Visa International Operating Regulations with which Merchants must comply during the course of operation.

**Important Merchant Responsibilities:**

1. Ensure compliance with cardholder data security and storage requirements.
2. Maintain fraud and chargebacks below thresholds.
3. Review and understand the terms of the Merchant Agreement.
4. Comply with Visa International Operating Regulations.

The responsibilities listed above do not supersede terms of the Merchant Agreement and are provided to ensure the Merchant understands some important obligations of each party and that the Visa Member (Acquirer) is the ultimate authority should the Merchant have any problems.

**Merchant Signature**

DocuSigned by:

*Sandra Hampton*  
4900F3C6EF134A6...

**Merchant's Signature**

4/19/2023

Apr. 19, 2023

Date

SANDRA HAMPTON

Merchant's Printed Name

OWNER

Title