



Section I: Business Form of Identification								Applicable Items Reviewed:		Section II: Individual Form of Identification		Applicable Items Reviewed:	
Govt Issued Business License				<input checked="" type="checkbox"/>	Date and Place of Issuance:				Drivers License:	T61548081209	Name:	Joey Trupiano	
Tax Return				<input type="checkbox"/>	ID/Tax ID Number:		462689936		State ID:		Date of Birth:	23 Jul 1981	
Corporate Resolution				<input type="checkbox"/>	Expiration Date:				Passport:		DL/ID#:	T61548081209	
Entity Agencies				<input type="checkbox"/>	Type Fin'l S't				Military ID:		Date of Issuance:		
Business financial Statement				<input type="checkbox"/>	Resident Alien ID:				Mexican Consulate ID:		State of Issuance:	None	
Partnership Agreement				<input type="checkbox"/>	Address:		13328 Augusta National Dr		Expiration:	Jul 23, 2023			
Section III													
<input type="checkbox"/> On site visit done by Sales Rep				<input type="checkbox"/> Business Consistent with Application (including any e-Commerce addendums(s))									
Address of location inspected:				<input type="checkbox"/> DBA Address		<input type="checkbox"/> Legal Address		<input type="checkbox"/> URL listed in eCommerce addendum		<input type="checkbox"/> Other Address:			
Does name posted at business match name on application <input type="checkbox"/> Yes <input type="checkbox"/> No						Does inventory volume appear to be sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Does location have appropriate business signage <input type="checkbox"/> Yes <input type="checkbox"/> No						Are store hours posted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Number of employees: /td>							
Did you view merchant's inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No				Get Samples? <input type="checkbox"/> Yes <input type="checkbox"/> No		Did you get Interior/exterior photos? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Was inventory consistent with merchant's type of business? <input type="checkbox"/> Yes <input type="checkbox"/>				Comments:									
* Signature of Sales Representative:						Date:							
* By signing above you hereby acknowledge that the information listed herein is true and accurate and was personally observed on the indicated document, and at the indicated address and (in the case of information listed below in the e-Commerce addendum(s)) indicated URL(s) as applicable.													
Principal Information													
Principal's Name	Title	Date of Birth	Ownership % / Years	% of Time Spent In Business	Social Security # (Processor's privacy policy for collection and use of social security numbers can be found at <a href="http://www.securebancard.com">www.securebancard.com</a> )	Residential Address (City, State, Zip)			Residential Phone #				
Joey Trupiano	Owner		33/9 yrs		****9476	13328 Augusta National Dr, Effingham, IL, 62401			2172400831				
Emanuele Trupiano	Owner		33/9 yrs		****8562	11135 E Cambridge Ln, Effingham, IL, 62401			2172400833				
Bank Information													
Name of Financial Institution			Account number		Routing #		Phone #		Contact		Date Opened		
Midland Bank			*****5491		081204540								
*AUTHORIZATION FOR AUTOMATIC FUNDS TRANSFER (ACH): The Merchant Bank (defined below) is authorized to initiate or transmit credit and/or debit and/or check entries to the account identified relating to the above account for the services contemplated under this Agreement. Said authority is granted to Merchant Bank's processor and their agents. <b>REQUIRED: ATTACH VOIDED CHECK</b>													
Please select one for ACH account type listed above: <input type="checkbox"/> Checking account <input type="checkbox"/> Savings account <input type="checkbox"/> Bank GL account													
Trade / Business References													
Trade Name		Account #		Product Sold				Phone # (No 800 #s)					
None		None						None None					
None		None						None None					
Other businesses in which merchant or a principal are now or previously have been involved as owner/operator/director:													

**Processing Information**

**Card Types Accepted:**

- |                                                                        |                                                                          |
|------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> All Visa/MasterCard/Discover Cards | <input type="checkbox"/> MasterCard Credit Cards and Business cards only |
| <input type="checkbox"/> All Discover Cards                            | <input type="checkbox"/> Visa Credit Cards and Business Cards only       |
| <input type="checkbox"/> JCB**                                         | <input type="checkbox"/> MasterCard Debit cards only                     |
| <input type="checkbox"/> American Express **                           | <input type="checkbox"/> Visa Debit cards only                           |
| <input type="checkbox"/> Diners/Carte Blanche**                        | <input type="checkbox"/> PIN Based Debit/EBT Cards**                     |

Projected total annual sales \$ \_\_\_\_\_

Electronic card-swiped transactions 90 %

**Projected average**

Visa/MC/DISC/Amex ticket size 40.00

Projected Visa/MC/DISC/Amex Sales

Electronic key-entered (with imprints) 10 %

Monthly \$55000.00 Annual \$ \_\_\_\_\_

Electronic card not present (w/out imprints) None %

**Do you use a 3rd party fulfillment?**

No  Yes

**OR**

If "yes"

Projected Visa/MC/DISC/Amex High Ticket

Touch-tone card not present (with imprints) \_\_\_\_\_ %

\$5500.00

Touch-tone card not present (no imprints) \_\_\_\_\_ %

**Contact name and phone number:**

Mail/Telephone Order (card not present) None %

Name: \_\_\_\_\_

eCommerce (card not present) None %

Phone: \_\_\_\_\_

**NOTE: TOTAL (must equal 100%)**

If processing via mail, phone or Internet: supply copy of print advertising, catalogs and brochures. If applicable, provide: video (TV), audio tape (Radio or IVR), and Web-page screen prints/URL(Internet).

Do you bill your customer prior to goods being shipped? If yes, how many days?  0-2 days  3-30 days  31-60 days  60-90 days  Over 90 days

Do you authorize carrier to deliver w/o getting signature?  No  Yes

How do you advertise?  Yellow pages  Telemarketing  Catalog  Internet  Word of mouth  Publications  Mass/Direct mail  Other \_\_\_\_\_

Have you ever accepted credit cards before?  Yes  No If Yes: Processor Name \_\_\_\_\_ (Please provide the most recent 3 months of processing statements. If you are a MO/TO or e-Commerce merchant, please provide most recent 6 months of processing statements.)

Actual chargeback volume for most recent 3 months \$ \_\_\_\_\_ 6 months \$ \_\_\_\_\_

# of locations? \_\_\_\_\_ If you are affiliated with an existing account, please provide existing merchant ID#: \_\_\_\_\_

**List the names of each of your independent contractors or agents or merchant servicers that will have access to cardholder data:**  
\_\_\_\_\_

Merchant <input type="checkbox"/> Owns <input type="checkbox"/> Leases Location(s)?	How long at current locations(s)?:	
Name/address of mortgage holder/landlord:		
Other significant Merchant Contacts with third parties:		

**American Express**

**Existing Accounts:**

If you currently accept AXP payments, and your AXP volume is less than \$1MM annually, you must submit your existing AXP#. We will assign you a new AXP # for this account. Existing AXP SE #: \_\_\_\_\_

If you currently accept AXP payments in excess of \$1MM annually, please provide your existing AXP#, so so we can convey this to AXP on your behalf.

**New Accounts:**

If you do not currently accept AXP # payments, and your annual volume is less than \$1MM, if you request AXP, we will assign you an AXP # for this account, so you can start accepting AXP payments. **AXP SE #:** \_\_\_\_\_

If you do not currently have an AXP #, and your annual volume is more than \$1MM, we will contact AXP on your behalf.

In the event your volume exceeds more than \$1MM annually, you may be moved directly to AXP. Opt out of AXP Offers and Promotions: If you do not wish to receive future offers or promotions of AXP products or services from AXP via offline or on-line means (such as traditional mail and telephone), please contact customer service at the phone number listed below. Please note that it may take some time, consistent with applicable law, for us to process your opt-out request.

Call Secure Bancard, LLC Customer Service at: 1-855-271-1500

Merchant has the right not to accept all Card Association card types. Some Point Of Sale software and programs cannot prohibit the acceptance of specific types of payment cards; therefore, it is the merchant's responsibility to enforce this. If you request AXP and qualify, NCR as processor, and not Merchant Bank, will settle American Express.

\*\* Denotes Services and Programs listed above or below in this Application, which are provided by Processor and its contractors and not by Merchant Bank. Merchant Bank has no responsibility or liability therefor.

FEE SCHEDULE

**\*\* Equipment Options**

Model	Qty	Purchase New	Purchase Refurbished	Rent	Purchase Other Source	Merchant Owned	Price	
Terminal							\$	
Terminal							\$	
Printer							\$	
PIN Pad							\$	
Imprinter		Purchase Only						
Other							\$	
							\$	

*Shipping, handling and tax will be billed in addition to the equipment price listed above.*

Equipment Billing to:  Merchant  Agent  Other

Ship Equipment to:  DBA  Legal  Agent  Other:

Send Welcome Kit to:  DBA  Legal  Agent  N/A

Merchant training provided by:  Processor  Agent  Other:

**SERVICE ACCEPTANCE AND FEE SCHEDULE**

Discount Rates  Interchange Pass Through Discount Rate 0.11 % Per Item \$ 0.06  Association Dues & Assessments Pass Through

Rate 1	%	Per Item \$	Rate 2	%	Per Item \$	Rate 3	%	Per Item \$
Visa Qual Credit			Visa Mid-Qual Credit			Visa Non-Qual Credit		
Master Card Qual Credit	0.11	0.06	Master Mid-Card Qual Credit			Master Non-Card Qual Credit		
Discover Network - PayPal Qual Credit			Discover Network - PayPal Mid-Qual Credit			Discover Network - PayPal Non-Qual Credit		
American Express Qual Credit	0.24	0.10	American Express Mid-Qual Credit			American Express Non-Qual Credit		
Visa Qual Debit			Visa Mid-Qual Debit			Visa Non-Qual Debit		
Master Card Qual Debit	0.11	0.06	Master Card Mid-Qual Debit			Master Card Non-Qual Debit		
Discover Network - PayPal Qual Debit			Discover Network - PayPal Mid-Qual Debit			Discover Network - PayPal Non-Qual Debit		
Pin Debit	0.11	0.06	EBT			Star		\$1 per month

**Rewards Pricing**

Visa Rewards (Discount Rate \$ <u>    </u> Per Item <u>    </u> )	MC World Card (Discount Rate \$ <u>    </u> Per Item <u>    </u> )
Amex Rewards (Discount Rate \$ <u>    </u> Per Item <u>    </u> )	Discover Rewards (Discount Rate \$ <u>    </u> Per Item <u>    </u> )

**Non-Bankcard Types Accepted**

JCB Card %      Diners Carte Blanche%      American Express Discount rate%      OR

Monthly Flat Fee: \$       Monthly Gross Pay  Daily Gross Pay  Retail \$      Trans Fee +      % OR      

Est. Annual Amex Volume: \$ None Est. Average Amex Ticket: \$ None

AMEX Pay Frequency  3 day  15 day  30 day **Amex Fees disclosed in this section are billed by American Express**

**Miscellaneous Fees:**

Monthly Statement Fee \$ 22.95 Application/Setup Fee \$ None ACH Reject/Change Fee \$ None Online Merchant Portal \$ None monthly

Chargeback/Retrieval Fee \$ None/None each Monthly Minimum: \$ None Voice Auth/ARU Fee \$ None ACH Batch Fee \$ None each

ACH Debit \$1.00 Upon Account Approval AVS Fee \$ None each CVV2 Fee \$ None each Tokenization Fee \$ None each Annual Fee \$ None

\*\* Administrative Maintenance Fee \$ None monthly \*\* PCI Non Compliance Fee \$ None monthly \*\* Gateway Fee \$ None monthly

\*\* Other \$ None per None Description \*\* Other \$ None per None Description

Early Termination Fee: \$ None \*\* PCI monthly Fee \$ None

Authorization Fees: \$ None American Express \$ None MasterCard \$ None Visa \$ None Discover \$ None

See Sections 13.b.iv and 18 of the Agreement for other fees that may be assessed due to the action or inaction of Merchant.

eCommerce Application Addendum					
Number of e-Commerce websites:		(If more than 1, complete, initial and attach an additional copy of this page for each additional website)			
Website URL:	Website server IP Address:	Website DBA:			
Customer Service: email address:	joespizzaeffingham@yahoo.com	Telephone:	6182839105	List all links to other websites:	
Web Hosting Service Name:	Address:	Contact Telephone:			
Fullfillment House Name:	Address:	Contact Telephone:			
How do you advertise:		(Attach samples; e.g., catalog/print/broadcast/telemarketing script)			
Do you bill customer's card before shipping product or performing service? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, how many days before?			
What is your return/refund policy?		Website Security Method:			
Digital Certificate Issuer:	Digital Cert No(s)/Exp Date(s)		Ownership <input type="checkbox"/> Shared <input type="checkbox"/> Individual		


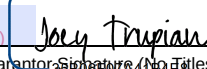
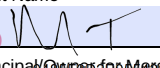
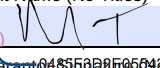
For purposes of this application, "Processor" is Secure Bancard, LLC, 1500 Abbey Court, Alpharetta, GA 30004 and can be contacted at 1-855-271-1500 and "Merchant Bank" is Synovus Bank, 1125 First Avenue, Columbus, GA 31901, 706-649-4900.

**Merchant Signatures and Guarantor Signatures**

**Agreement Signature:** By signing below, each of the Merchant and Guarantor(s) and Merchant principal(s) and owner(s) (1) certifies, under penalty of perjury, that all information and documents submitted with this Application are true and complete; (2) authorizes Merchant Bank, Processor and their respective agents to verify any of the information given, including credit references, and to obtain individual and/or business credit reports, including requesting reports from consumer reporting agencies on persons signing below as a principal or owner of Merchant or as a Guarantor (if such person asks Merchant Bank or Processor whether or not a consumer report was requested, Merchant Bank or Processor will tell such person, and if Merchant Bank or Processor received a report, Merchant Bank or Processor will give such person the name and address of the agency that furnished it); (3) acknowledges receipt of the Merchant Card Processing Agreement ("Agreement") including the Continuing Guaranty ("Guaranty") contained within the Agreement, and of the CNP Addendum, Special Services Addendum and the Merchant Use and Disclosure of BIN Information Addendum (each, an "Addendum"), each of which documents is incorporated herein by this reference, and agrees to be bound by and perform in accordance with all provisions, terms and conditions of the Agreement, the Guaranty, and each such Addendum; (4) agrees to be bound by and perform in accordance with all terms, conditions and provisions of any Merchant Card Processing Agreement between any Merchant Affiliate of Merchant and Processor and its agents and Merchant Bank ("Merchant Affiliate Agreement"), regardless of whether such Merchant Affiliate Agreement currently exists or is executed, amended, or supplemented at some future date; (5) agrees that Processor and its agents and Merchant Bank may rely upon copies or facsimiles of this Application bearing Merchant's and Guarantor(s)'s signatures, or on copies or facsimiles of other documents bearing Merchant's and Guarantor(s)'s signatures, and that any such copies or facsimiles shall be treated for all purposes as originals of the Application or other document; and (6) certifies that Merchant does not and will not provide, offer or facilitate gambling services, including offering or facilitating internet gambling services, or establishing quasi-cash, credits or monetary value of any type that may be used to conduct gambling.

**AMERICAN EXPRESS** - In the event I am not eligible for NCR and Secure Bancard's OptBlue program for American Express, by signing below, I represent that I have read and am authorized to sign and submit this application for the above entity, which agrees to be bound by the American Express® Card Acceptance Agreement ("American Express Agreement"), and that all information provided herein is true, complete, and accurate. I authorize NCR, Secure Bancard, and American Express Travel Related Services Company, Inc. ("American Express") and American Express's agents and Affiliates to verify the information in this application and receive and exchange information about me personally, including by requesting reports from consumer reporting agencies from time to time, and disclose such information to their agent, subcontractors, Affiliates and other parties for any purpose permitted by law. I authorize and direct Secure Bancard and American Express and American Express's agents and Affiliates to inform me directly, or inform the entity above, about the contents of reports about me that they have requested from consumer reporting agencies. Such information will include the name and address of the agency furnishing the report. I also authorize American Express to use the reports on me from consumer reporting agencies for marketing and administrative purposes. I am able to read and understand the English language. Please read the American Express Privacy Statement at <http://www.americanexpress.com/privacy> to learn more about how American Express protects your privacy and how American Express uses your information. I understand that I may opt out of marketing communications by visiting this website or contacting American Express at 1-800-528-5200. I understand that upon American Express' approval of the application, the entity will be provided with the American Express Agreement and materials welcoming it to American Express' Card acceptance program.

**Guaranty:** The undersigned Guarantor(s), individually and severally, guarantee the full and faithful performance and payment by the Merchant (identified above in the portion of this Application which precedes this Guaranty) of each and all of Merchant's duties and obligations to Merchant Bank and Processor, as provided in Section 25 of the Merchant Card Processing Agreement, which Merchant Card Processing Agreement, and this Application and the Addendums mentioned above, are incorporated into this Guaranty by this reference.

MERCHANT SIGNATURES		GUARANTOR SIGNATURES	
DocuSigned by:		DocuSigned by:	
X 1 	May. 11, 2022	X 1 	May. 11, 2022
Principal/Owner for Merchant	Date	Guarantor Signature (No Titles)	Date
Joey Trupiano	Owner	Joey Trupiano	
DocuSigned by:		DocuSigned by:	
X 2 	5/12/2022	X 2 	5/12/2022
Principal/Owner for Merchant	Title	Guarantor Signature (No Titles)	Date
EMANUELE TRUPIANO	5/11/2022	EMANUELE TRUPIANO	
Print Name	Title	Print Name (No Titles)	
X 3		X 3	
Principal/Owner for Merchant	Date	Guarantor Signature (No Titles)	Date
Print Name	Title	Print Name (No Titles)	

**FOR INTERNAL USE ONLY**

X 1		X 1	
Accepted by Processor	Date	Accepted by Merchant Bank	Date
Print Name	Title	Print Name	Title

Merchant Beneficial Ownership and Management Information Certification: The following information and certifications concerning beneficial ownership, and the identification of beneficial owner(s), of the Merchant identified in the Merchant Application referenced below, must be provided for the Merchant if a legal entity (legal entity includes a corporation, limited liability company or other entity that is formed by filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States).

Section 1: Merchant Application Information (Must match information in Merchant Application): Date Application Signed (by Authorized Signer named below): May. 11, 2022

Merchant Legal Name: Joey Trupiano Merchant Federal Tax ID (as it appears on income tax return): None Merchant State of formation/Incorporation: IL Merchant Address: 13328 Augusta National Dr, Effingham, IL, 62401 Merchant Entity Type Corporation

Section 2: Beneficial Ownership and Management Information Provide the information below on each individual who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25% or more of the equity interests of the Merchant legal entity identified above.

Table with 4 columns: Beneficial Owner Legal Name, Title, % of Legal Entity Ownership, and personal details (Address, SSN, ID Type, etc.). Rows include Joey Trupiano (33%), Emanuele Trupiano (33%), and a third owner (None %).

\*For US persons provide unexpired Driver's License unless there is none; for non-US persons ID Type may be unexpired Resident Alien ID, or Passport/Other ID± and Country of issuance. ± Specify type of "Other ID", which may be any other unexpired government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.

Certifications and Signatures: The undersigned Authorized Signer, listed above as a Beneficial Owner or Control Prong, who has signed the Merchant Application on behalf of the Merchant, hereby certifies that he/she is authorized to open accounts for the Merchant at financial institutions, that all information provided above about the Merchant legal entity is complete and correct and that, to the best of his/her knowledge, all information provided above about each individual listed above is complete and correct and there is no individual who directly or indirectly owns 25% or more of the Merchant legal entity's equity interests whose information is not provided above.

Signature area containing DocuSigned by: Joey Trupiano, Emanuele Trupiano, dates (May 11, 2022), and dates (5/12/2022) for Authorized Signer and Processor's Rep. Signature.

**Member Bank (Acquirer) Information:**

Acquirer Name: Synovus Bank  
Acquirer Address: 1125 First Avenue, Columbus, GA 31901  
Acquirer Phone: (706) 649-4900

**Important Member Bank (Acquirer) Responsibilities:**

1. A Visa Member is the only entity approved to extend acceptance of Visa products directly to a Merchant.
2. A Visa Member must be a principal (signatory) to the Merchant Agreement.
3. The Visa Member is responsible for and must provide settlement funds to the Merchant.
4. The Visa Member is responsible for all funds held in reserve that are derived from settlement.
5. The Visa Member is responsible for educating Merchants on any Visa International Operating Regulations with which Merchants must comply during the course of operation.

**Important Merchant Responsibilities:**

1. Ensure compliance with cardholder data security and storage requirements.
2. Maintain fraud and chargebacks below thresholds.
3. Review and understand the terms of the Merchant Agreement.
4. Comply with Visa International Operating Regulations.

The responsibilities listed above do not supersede terms of the Merchant Agreement and are provided to ensure the Merchant understands some important obligations of each party and that the Visa Member (Acquirer) is the ultimate authority should the Merchant have any problems.

**Merchant Signature**

DocuSigned by:  
  
 35B06F07A41B4E8...  
**Merchant's Signature**

May. 11, 2022  
 Date

Joey Trupiano  
 Merchant's Printed Name

Owner  
 Title

**Certificate Of Completion**

Envelope Id: 64AB1ABCA4514F73834030505C347387	Status: Completed
Subject: Please DocuSign: Impact PaySystem Application for Vandalia	
Source Envelope:	
Document Pages: 7	Signatures: 8
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Morgan Withee
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1164 Vickery Lane
	Suite 200
	Cordova, TN 38016
	registration@impactpays.net
	IP Address: 173.166.215.126

**Record Tracking**

Status: Original	Holder: Morgan Withee	Location: DocuSign
5/11/2022 11:34:37 AM	registration@impactpays.net	

**Signer Events**

EMANUELE TRUPIANO  
 joespizza1@gmail.com  
 5/11/2022  
 Security Level: Email, Account Authentication (None)

**Signature**


DocuSigned by:  
  
 0485F3D2E055428...  
 Signature Adoption: Drawn on Device  
 Signed by link sent to joespizza1@gmail.com  
 Using IP Address: 173.26.68.121  
 Signed using mobile

**Timestamp**

Sent: 5/11/2022 11:37:17 AM  
 Resent: 5/12/2022 9:10:27 AM  
 Viewed: 5/12/2022 9:12:37 AM  
 Signed: 5/12/2022 9:12:47 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/12/2022 9:12:37 AM  
 ID: f9e81e29-61d8-4325-9bbb-b09b8127224c

Joey Trupiano  
 joespizzaeffingham@yahoo.com  
 President  
 Joey Trupiano  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 35B06F07A41B4E8...  
 Signature Adoption: Pre-selected Style  
 Signed by link sent to  
 joespizzaeffingham@yahoo.com  
 Using IP Address: 174.209.43.31  
 Signed using mobile

Sent: 5/11/2022 11:37:17 AM  
 Viewed: 5/12/2022 4:41:29 AM  
 Signed: 5/12/2022 4:41:53 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/12/2022 4:41:29 AM  
 ID: 1e40fcd7-e9aa-409b-99e0-90378ed8266e

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp



<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	5/11/2022 11:37:17 AM
Certified Delivered	Security Checked	5/12/2022 4:41:29 AM
Signing Complete	Security Checked	5/12/2022 4:41:53 AM
Completed	Security Checked	5/12/2022 9:12:47 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Impact PaySystem (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Impact PaySystem:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [morgan@impactpays.com](mailto:morgan@impactpays.com)

### **To advise Impact PaySystem of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [morgan@impactpays.com](mailto:morgan@impactpays.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Impact PaySystem**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [morgan@impactpays.com](mailto:morgan@impactpays.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Impact PaySystem**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [morgan@impactpays.com](mailto:morgan@impactpays.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Impact PaySystem as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Impact PaySystem during the course of your relationship with Impact PaySystem.