

SkyTab POS SetUp Form

Does every POS need a cash drawer?

Yes No

If not how many?

1

Does merchant want Online Ordering?

Yes No

Shipping

Where does the POS Need to be Shipped?

DBA Address Legal Address Impact's Office

Shipping Time Frame

Ground Second Day Next Day

Per Base Package

\$25.00 \$51.50 \$76.95

Per Additional Accessory

\$11.00 \$26 \$39.00

Batching

What time would you like the terminal to batch? *NOTE: this is in eastern standard time*

9:00pm

POS Account SetUp

Primary Contact Name who will handle POS Operation

Betty Salmon

Primary Contact Phone Number

Primary Contact Email Address

What Days will the Merchant be UNAVAILABLE

M T W T F

When are the best times to contact the merchant?

9 AM - 11 AM 11 AM - 1 PM 1 PM - 4 PM 4 PM - 6 PM

General Business Information

Is this the merchants first Shift 4 System?

Yes No

Will merchant require Spanish Speaking Assistance

Yes No

Is merchant open for Business?

Yes No

**** Only answers the following 7 questions if you select NO business is not open**

1 -When is the expected open date for business?

2 - Is Building Construction Complete

3 - When will contstruction be complete?

4 - Have countertops been installed?

5 - When will countertops be installed							
6 - Have all of the required permits and licenses been acquired?							
7 - When will all the required permits and licenses be acquired?							
Does the merchant accept tips? <i>NOTE: Merchant's transactions will automatically batch approximately one hour after end of business day. Please consider adding tips throughout the day or promptly once Merchant's business is closed.</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>				
When does the Merchant plan to have the system installed? <i>NOTE: This should be 2-3 weeks out at least</i>		asap					
Merchants Business Model? <i>(Describe your business model (ie, restaurant, bar, pizza delivery, clothing store, convenience store, etc))</i>		resturant					
How many of each type of staff does the merchant have per shift?		Cashiers: 1	Servers: 3	Drivers: 0	Hosts: 0	Bartenders: 0	
Sales Tax Information							
Primary Sales Tax		Rate: 9.75					
		Applied to: all					
		Included in the item price? Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>			
Additional Tax Information: <i>If more tax types are needed please let us know in the notes</i>		Tax Name:					
		Rate:					
		Applied To:					
		Included in the item price? Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>			
Installation Information							
Internet Access:		Internet Access is required to run your set up. The SkyTab Mobile is the ONLY device that offers 3G/4G.					
Is High Speed Internet access available at the business location?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>				
If no, when will you have internet installed?							
If yes, who is their ISP (internet service) provider?		AT&T					

Will the POS system be attached to a larger network (mall, university, etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Will there be additional devices on the network such as security cameras or jukebox?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Power Outlets Requirements:	<p>We require the following power outlets in order to install and use the system:</p> <p>2 power outlets within 4 feet of each terminal</p> <p>1 power outlet within 4 feet of each remote printer (if applicable)</p> <p>2 power outlets required for each Kitchen Video System (if applicable)</p> <p><i>A power strip can be used to ensure the number of outlets are available. A surge protector is recommended.</i></p>				
Are all required power outlets in place? (from above requirements)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
Cable Requirements:	<p>Each networked device (POS systems, kitchen printers, KVS and Caller ID) will require a CAT 5 Ethernet cable run from the router to each piece of equipment. An existing Ethernet jack within 10 feet of the equipment is also acceptable as Shift4 will supply a 10' patch cable.</p>				
Has the cabling already been installed?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
SkyTab POS - POS System Set Up					
How many pages of Menu/Supporting information have been included?	2				
Which documents have been provided? (Select all that apply)	<input type="checkbox"/> Alcohol	<input type="checkbox"/> Takeout	<input type="checkbox"/> Catering	<input checked="" type="checkbox"/> Kids Menu	<input type="checkbox"/> Dessert Menu
	<input type="checkbox"/> Delivery Fees	<input type="checkbox"/> Happy Hour Prices and times/days	<input type="checkbox"/> Discounts/coupons	<input type="checkbox"/> Modifiers	<input type="checkbox"/> Table Layout
	<input type="checkbox"/> Void Reasons	<input type="checkbox"/> Job List	<input checked="" type="checkbox"/> Employee List		
Approximately what percentage of business is performed through	Counter Service _____%	Dine - In 85 _____%	Delivery 15 _____%		

the following Order Types?	Bar _____ %	Catering _____ %	Tables _____ %
How many Full Service tables does the Merchant have?	18-25		
Is the Merchant serving alcohol?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

Merchant's Expectations	
What are the merchant's expectations regarding menu build, delivery and installation of their POS System, and training to begin using their system?	Asap
Notes:	
Advantage plan 1 POS w/cash drawer 1 Forward Facing Unit1	